

Minutes of Exeter Public Library Trustee's Meeting February 19, 2019

Attendees: B.Young, M.Lafreniere, D.Leonard, L.Haslam, M.McEntee, L. Wyskiel, L. Wilson, S. Canty and H. Godino.

Meeting was called to order at 6:00 with Roll Call. Barbara read an email from Deb Wheeler-Bean confirming the March Art show in the Children's Room. The minutes of the January 22, 2019 meeting were accepted. It was discussed that the Trustees must vote at end of Executive Session to seal the minutes of the session to keep them confidential.

Director's Report-

Operating Statement- Accepted and seconded.

Building, Grounds and Technology- Because of rain and the leaking roof, the librarians had to drape many bookshelves with plastic tarps.

Finance and Fundraising- We have 200 donations so far to the library: 36 designated for future expansion, 27 to be used as needed, all others with no designation for use. It was asked if the Friends of the Library group needs to promote the fact that it is a 501C-3 designated donation. Donations to the Friends will qualify for that kind of tax deduction. The Friends group is totally separate from the library. They can give specific things to the library like books or pay a concrete bill for the renovation, but they cannot give the library money.

Long Range Plan- The next informal meeting for the Library Renovation is Thursday February 21. Mary and Denise will meet at Riverwoods twice on March 1. Anthony will also be there. It is valuable to have specific things listed on the fact sheet about the renovation for these meetings.

Kathy Corson will also come that day. The library renovation has her full support! She has offered to donate 20 signs valued at \$200 to promote the library project. There is a meeting at the Mill March 1 at 4:00 in their meeting room. We need people to stand outside the polls March 12 to hold signs.

Personnel and Policy- Trustees need to be more aware and proactive in personnel matters. Martha presented a two- page policy hand-out on personnel

matters .Stratham has a 70 page policy section on this. It is a thicket. A new heading was discussed titled “ Staffing Updates.” The matter was referred to the new policy and Personnel committee after the March election.

The trustees decided to present Pam with a gas card in honor of her retirement and her travels in the future. All interested trustees should email Mary.

Hope announced an upcoming staff training workshop with Primex.

Social- The Staff Appreciation lunch is scheduled for Friday, May 3, 2019. Lisa will send a thank you to Kathy Corson for donating the signs and supporting the Library renovation.

Friends- -0-

Continuing Business- Laura said the welcome packet for new trustees is ready. The trustees encourage all new trustees to go to the state meeting.

New Business- According to RSA:91-A:3 the Trustees voted to go into Executive session at 7:27 pm. They came out of Executive Session at 7:55 pm.

The next meeting will be March 19, 2019 at 6 pm. The meeting was adjourned at 8:00 pm.

Respectfully submitted,
Lisa Wilson